

Facilities Committee Meeting
Central office
July 16, 2014 / 4:00pm
Agenda

I. OPENING PROCEDURES

- A. Time- *Call to Order*
- B. *Recording of attendance by the Secretary*

II. APPROVAL OF MINUTES OF May 21, 2014

III. PRESENTATIONS / REPORTS

IV. CURRENT BUSINESS

- **Bussing & Routing:** update
- **High School Power Failure / Graduation:** cause
- **Demand Response Shutdown:** scheduled
- **Living Memorial Park IPM:** new requirements
- **Athletic Areas:** maintenance update
- **Lower Milford Roof:** progress update
- **Liberty Bell Asphalt:** update
- **Chiller / Energy Conservation ESCO Project:** closeout update
- **Middle School Security Cameras:** update
- **PP&L Rebate:** update
- **Intermediate School Brick:** progress update
- **Architect RFP & Presentation:** meeting reminder
- **Lower Milford Elementary School Water and Wastewater Treatment Facility Base Operations Agreement:** brief review
- **Security Services Contract:** brief review

VI. VISITORS' COMMENTS

VII. ADJOURNMENT

Following is a list of projects planned for completion this spring and summer. All falls in the general budget and are being shown for information purposes only. Discussion is not planned. Specific questions will be addressed on any items.

- **High School Sign along 309** – PO issued in May - Sealed drawings to be received this week – waiver application, hearing and permits pending before purchase.
- **Middle School Curtains** – PO Issued – To be installed in September – Existing: - dry rotting – installed 1969 – many repairs yearly – require fire retarder.
- **Mower** – Replacement – Problems with 10 year old LB mower – New to grounds and 3 year old to LM.
- **Track Repair** – PO issued to be completed in August - Subsurface water causing bubbles in track. 35 found - 2013 was not an issue – 2012 issues. Part of yearly maintenance – Repair cost approximately \$7,000.
- **Asphalt Repair** – PO issued \$7,625 - Winter was horrible on asphalt. Cracks will be sealed and pot holes repaired.
- **Cafeteria Table Replacement** – Complete - Cafeteria table replacement plan – safety concern – 10 will be replaced at the Middle School.
- **Building Numbering** – Safety recommendation – reflective numbering for doors and windows – have all numbers – to be installed before end of May.
- **Continuing Energy improvement** – Continued efforts reported out in the Superintendent's report.
- **Carpet** – PO issued for asbestos removal and VCT tile installation at the High School.
- **Water Heater Replacement** – Complete - Liberty Bell – replace bad now replace second as needed
- **High School Stage Extension** – PO Issued - researching options to permanent wood construction
- **Middle School Roof Repair** – most seams bad – re-seam about \$2,000 this year – roof has 5 years life remaining.
- **LM Brick Repair** – PO Issued – Work to occur this week. Damage during snow removal
- **Summer Help** – All summer help are working out very well across the district.
- **Air Quality Testing** – Random Air Quality testing is performed at all buildings. Results are a lead indicator for developing problems associated with HVAC and building maintenance.
- **Identify Phone Lines to Reduce** – Exact number of phone lines will be identified in each building and the district will be provided recommendations on savings resulting from VOIP.
- **Detention Basin Repair** – PO issued to Semmel – Semmel will install RIP-RAP to stop erosion and potential loss of basin's liner.
- **Playground Inspections** – Support staff inspect playgrounds, replace mulch and repair every year.
- **High School Foundation** – Gap between asphalt and foundation is allowing water into basement. Moisture and mold is a concern. This will be corrected.
- **High School Asphalt damage** – Food delivery truck lost oil and damage asphalt. Working with vendor to resolve.